Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-24-02-0417

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

TEM#	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
	- 1	Delive	ry Term: (Lot II, III <mark>& IV) 5 Worki</mark> ng Days upon receip	ot of P.O.	
			Lot I - MEALS & SNACKS	100	
1	21	servings	Breakfast	100	
2	21	servings	Lunch		
3	21	servings	Dinner		
4	490	servings	Snacks with flowing coffee		
	1		Note: Lot I for meals must have dining-in area.	Sub-T <mark>ota</mark> l	
			Lot II - MATERIALS		
1	4	gallons	Latex Paint, flat white, 4 liters/gal		
2	4	rolls	Straw Thread		
3	3	pieces	Roller Paint Brush		
			0.	Sub-Total	
			Lot III – UNIFORM		
1	12	pieces	Tailored Fit Uniform (upper only, full sublimation		
			(black-3 pcs, blue -3 pcs, red – 3 pcs, yellow -3 pcs)		
			see attached design		
			Lot IV – TARPAULIN		
1	1	piece	Tarpaulin, 10m x 12m (see attached design)		
	DUDDOCE		X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-	$T \cap T \wedge I$	
	PURPOSE		To be used for the Philippine Youth Football Coaching Course on March 20-27, 2024	TOTAL	
			Course on March 20-27, 2024		
Con	npany Name	/ Business Na	me & Address Name / Signature of Representatives	Form & A	4mount

of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-02-0417 DATE: February 26, 2024

TO BE USED FOR THE PHILIPPINE YOUTH FOOTBALL COACHING COURSE ON MARCH 20-27, 2024 PURPOSE:

OFFICE: SPORTS

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., March 12, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check/ Surety Bond Bank Draft/Guarantee (2% of ABC) (5% of ABC)

Lot 1 Meals & Snacks 54,950.00 1,099.00 **2,7**47.50 Lot 2 Materials 2,950.00 59.00 <mark>1</mark>47.50 Lot 3 Uniform 5,400.00 108.00 270.00 Lot 4 Tarpaulin 2,400.00 48.00 120.00

TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank in favor of City Trea<mark>surer of San Carlos City</mark>.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.

: Two percent (2%) of the ABC (See above)

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized

: Five percent (5%) of the ABC (See above)

to issue such security. d) Any combination of the foregoing

: Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of 2. (per City Ordinance No. 23-21, Series of 2023.)

P 500 00

- Sample or Brochures of the materials (if required) shall be attached to the bid documents. 3.
- Your price offer must be valid for 120 calendar days. 4.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous 5. to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid. 6.
- 7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions. 8.

SGD <u> ATTY. MA. CHAT H. DELIMA-CORDERO</u> City Gov't Dept. Head I-OHRM / BAC Chairman **BIDS & AWARDS COMMITTEE**